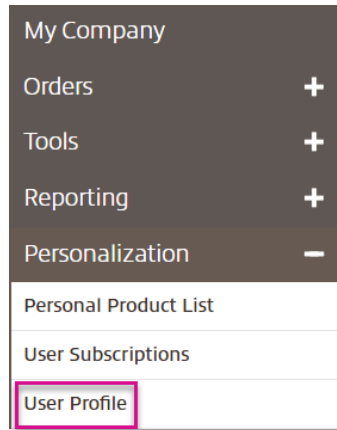
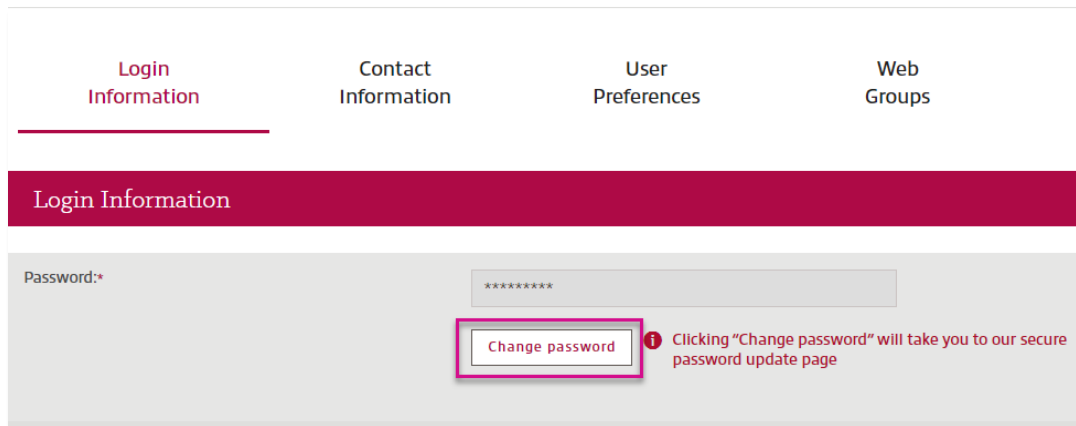


Multi-Factor Authentication Device Management

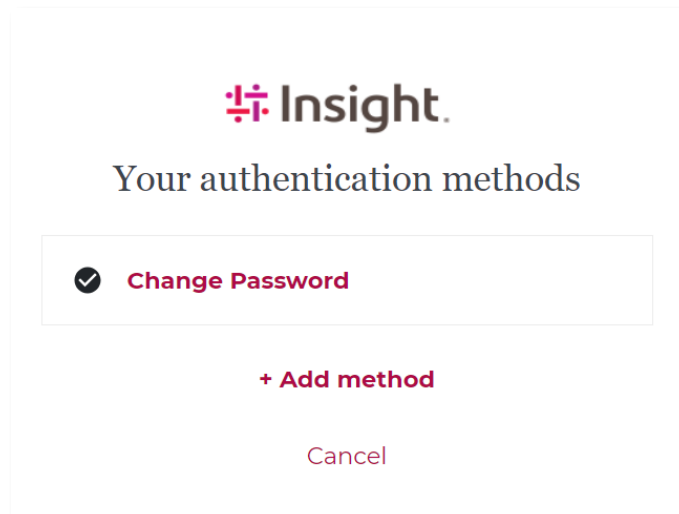
- 1) Log in to your insight.com account.
- 2) Navigate to Personalization and select User Profile.



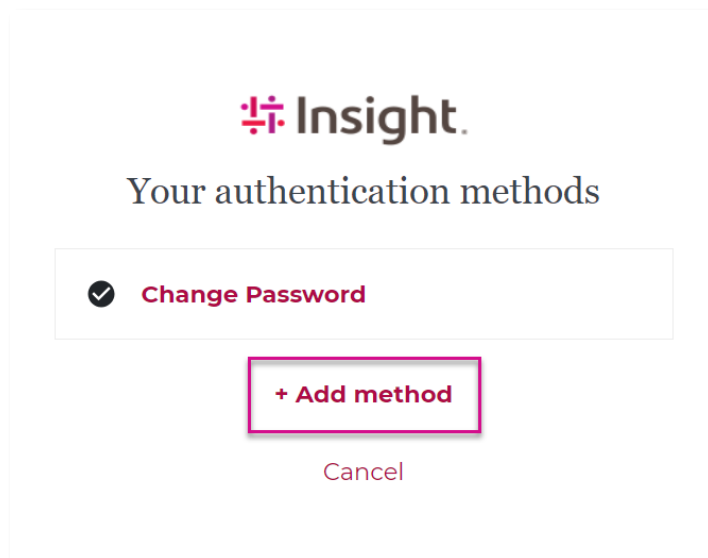
- 3) Navigate to Login Information and select Change Password.



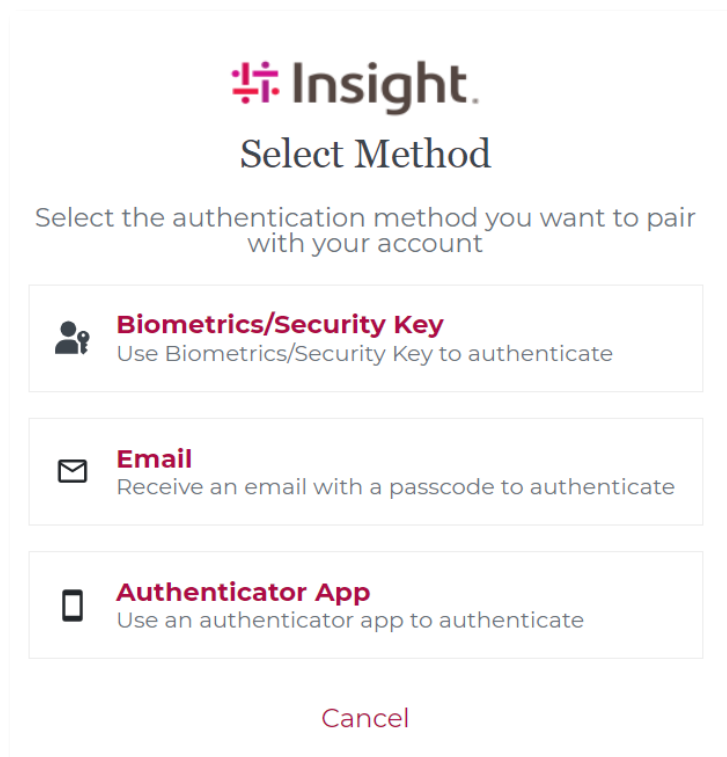
- 4) After selecting change password, you will be taken to the Device Management screen.



5) Select Add method.



6) You will be presented with several options for authentication method.



Authentication Methods

- 1) For each method, follow the prompts on screen to enroll your preferred authentication method
 - a. Biometrics/Security Key



Insight.

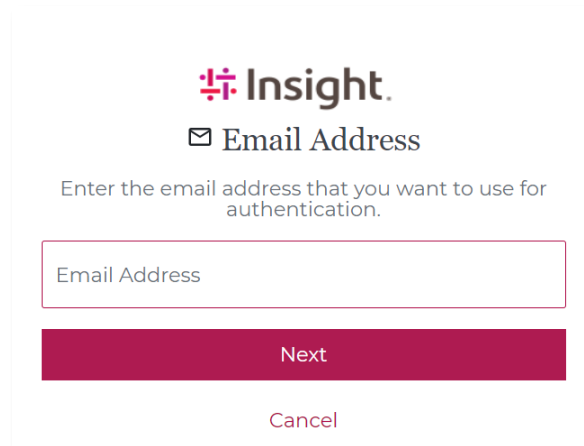
Biometrics/Security Key

Follow the directions your browser provides to finish Biometrics/Security Key pairing.

Next

Cancel

- b. Email



Insight.

Email Address

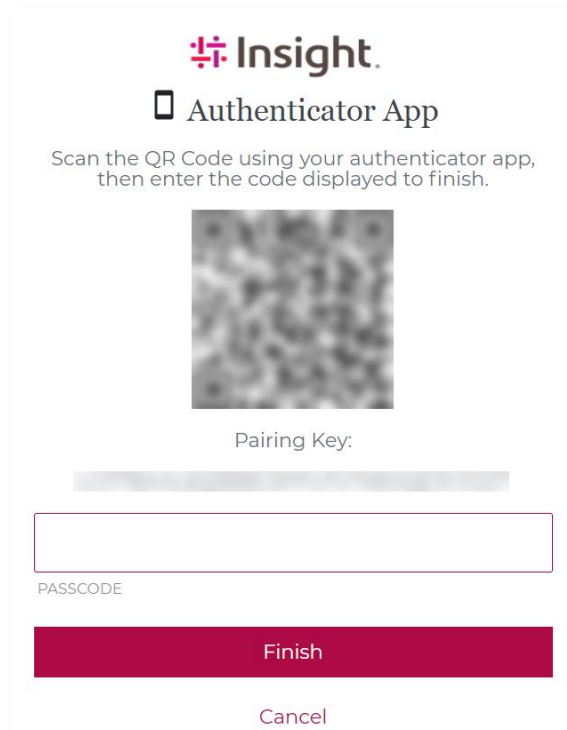
Enter the email address that you want to use for authentication.

Email Address

Next

Cancel

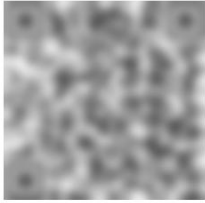
- c. Authenticator App



Insight.

Authenticator App

Scan the QR Code using your authenticator app, then enter the code displayed to finish.



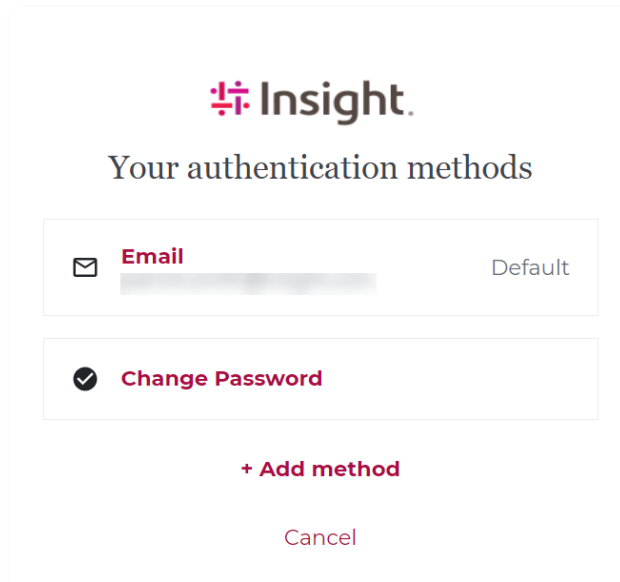
Pairing Key:

PASSCODE

Finish

Cancel

- 2) Once you've completed enrollment, your available authentication methods will display on the Device Management screen



- 3) The next time you log in, you will be prompted to authenticate through your preferred authentication method

